

DAVENPORT SCHOOL DISTRICT NO. 207

801 7th Street

Davenport, WA 99122

OPENING

POSTING DATE: 3/24/23

CLOSING DATE: Open Until Filled

POSITION TITLE: High School Head Football Coach

JOB SUMMARY:

The Head Coach will work under the supervision of the Athletic Director in accordance with the District's mission and vision. The Head Coach oversees the growth and development of student athletes by focusing on fundamental skills instruction with an emphasis on student athlete development to include expectations for academic and athletic excellence, leadership skills, and positive social relationships. The Head Coach maintains open and honest communication with students, parents, coaches and administrators. The Head Coach is also a role model in personal management, appearance, ethics, behavior, and sportsmanship. It is the responsibility of the Head Coach to guide, inspire and empower an athlete and team to achieve their full potential.

PERFORMANCE RESPONSIBILITIES AND ESSENTIAL FUNCTIONS:

- Provide age and skill-appropriate training and instruction and coaching to students for the purpose of developing student skills, abilities, attitudes, sportsmanship, teamwork, and self-esteem.
- Teach rules and safety and provide a variety of guidance, instruction and experiences to enhance students' personal, physical, social and emotional development
- Promote student participants in all sports and the value of being a multi-sport athlete in a positive manner.
- Supervise student behavior, correct behavior and maintain discipline consistent with WIAA regulations and district/building policies and procedures.
- Assist in scheduling sport-related events including coaching meetings, practices and games; and logistics related to the sport including transportation and parent meetings.
- Ensure the safety and well being of student athletes. Provide first aid to injured or ill students and/or refer to appropriate staff as applicable as appropriate.
- Direct and supervise the work of assistants and volunteers.
- Establish and maintain professional interactions with students, staff, parents and the community
- Process and manage supply orders, distribution, and inventory.
- Issue, maintain, and account for athletic equipment.
- Maintain records of student eligibility, equipment inventory, fiscal resources, and relevant sport records.
- Strictly follow fiscal-related procedure/policies and utilize other resources effectively. Conduct fundraising activities as needed.
- Implement and comply with WIAA regulations, and District policies and procedures.
- Maintain consistent attendance and conform to regular work hours specified.
- Maintain current knowledge of sport techniques/issues, coaching certification and training requirements.
- Attend meetings, clinics and workshops.
- Fulfill other duties as assigned by the supervisor.

JOB REQUIREMENTS: MINIMUM QUALIFICATIONS

Skills, Knowledge and Abilities required to satisfactorily perform the functions of the job.

- Knowledge of the specific sport, its rules, required skills and abilities, coaching techniques, game strategy, and student development.
- Skill and ability to develop and instruct student athletes, and to apply effective game strategy.
- Skill and ability to motivate students, and to impart sportsmanship, teamwork, and self esteem.
- Skill and ability to effectively communicate with a variety of constituents.
- Skill and ability to develop teamwork and collaboration of various stakeholders.
- Ability to exercise discretion and maintain trust and confidentiality.
- Ability to exercise sound judgment.
- Ability to develop professional and positive relationships with others.

- Skill and ability to follow and give written and verbal instructions.
- Skills and abilities in organization, efficiency, time management, budgeting and record keeping.
- Skills and abilities of accuracy and attention to detail.
- Must be 21 years of age per WIAA regulations.

Education:

- High school diploma or its equivalent.
- Formal training in the specific sport as per WIAA requirements including current CPR/first aid card.
- College degree, preferred.

Experience:

- Ability to cultivate and create a positive culture with student athletes, parents, coaches, staff, administration and community
- Demonstrated ability to give student athlete and parent voice in program development
- Previous successful experience as a head or varsity coordinator coach at the high school level, college level experience, preferred.

IMMEDIATE SUPERVISOR:

Mr. Tim Rasmussen: Davenport School District Athletic Director

Contact @ 509-724-4021

trasmussen@davenportsd.org

COVID-19 Vaccination Requirements:

Pursuant to Governor Inslee's Proclamation 21-14.1, all employees working for public and private K-12 schools must be fully vaccinated against COVID-19 or obtain a religious or medical exemption.

APPLICATION PROCEDURE:

Submit the following items via mail, email, or in person to the District Office at the address below.

- Letter of application expressing interest in and describing qualifications for the position
- Resume
- Completed district application form (Application materials can be printed off the school website or requested from the District Office.)
- Transcripts (unofficial are fine; official copies will be required if hired for the position)
- Current Placement File OR at least three letters of recommendation (one from a current supervisor)
- Copy of Washington Teaching Certificate or evidence of eligibility

Stephanie Linstrum, District Office Secretary
 Davenport School District No. 207
 801 7th St., Davenport, WA 99122
 (509) 725-1481 – slinstrum@davenportsd.org

School Website: www.davenportsd.org

If you require accommodation in the application and/or interview process, please inform us.

IMMIGRATION AND CONTROL ACT REQUIREMENT

An applicant, if not a current employee, will be required to complete an INS I-9 form and must provide proof of employment eligibility.

DISCLOSURE STATEMENT AND BACKGROUND CHECK

Pursuant to RCW 43.43834, an applicant will be required to complete a disclosure form in writing and signed by the applicant and sworn under penalty or perjury.

This disclosure shall specify, in accordance with the definitions found in RCW 43.43.830, all crimes against children or other persons and all crimes relating to financial exploitation in which the victim was a vulnerable adult. In addition, the district may request from the Washington State Patrol an applicant's record for convictions of offenses against children or other persons and convictions of crimes relating to financial exploitation as described in RCW 43.43.832.

NON-DISCRIMINATION STATEMENT

The Davenport School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The Davenport School District complies with all Title IX/RCW 28A.640 and Section 504 requirements and does not discriminate against any protected class as defined by state and federal regulations.

The Affirmative Action Plan is on file with and available for review from building administrators and the Administration Office, 801 7th St., Davenport, WA. Copies are available upon request. Individuals with disabilities who require assistance or special arrangements to attend a program or activity sponsored by the Davenport Schools should contact the district office.

Questions and complaints of alleged discrimination should be directed to:

Civil Rights Compliance Coordinator/Title IX Coordinator

Mr. Chad Prewitt, Superintendent
801 7th Street, Davenport, WA 99122
509.725.1481 cprewitt@davenportsd.org

Section 504 Coordinator

Mrs. Alison Hawley, School Counselor
601 Washington Street, Davenport, WA 99122
509.725.1261 ahawley@davenportsd.org