

DAVENPORT
SCHOOL DISTRICT
801 7TH · DAVENPORT WA · 99122
(509) 725-1481



MEMO

Date: January 22, 2021
To: School Board Directors
From: Jim Kowalkowski, Superintendent
Noelle Carstens, Elem Principal
Subj.: **Recommendations for Hire:**
Instructional Paraprofessional

We highly recommend that Mrs. Christine Colbert be hired to fill our instructional paraprofessional position opening. We received six applications for this opening and recently interviewed four finalists.

As indicated on her attached letter of application, Mrs. Colbert has worked in the district as a substitute paraprofessional. She also has previous experience working as a full-time paraeducator at the Reardan-Edwall School District, working at both the elementary and high school. She also has experience working with youth as coaching basketball at the high school, middle school, and elementary levels.

Christine is a team player, who has a positive and caring personality, she consistently encourages others, and is passionate about helping others and working with students. Christine has also been subbing at the elementary school and district throughout this school year. We are very excited to have Christine join our elementary staff!

Attachment: Letter of Application

Davenport School District
601 Washington Street
Davenport, WA 99122

Dear Mr. Kowalkowski,

Please accept my letter of interest for the Para Professional elementary position. I was made aware of this great opportunity by a friend who thought of me as being a perfect fit for the job.

Being a part of the Davenport School District, who has continued to care so much about their students and staff members through highly difficult circumstances, would be a dream come true. You truly strive for excellence in all areas of public education, and I'm especially thrilled at the dedication shown to students, staff, and community alike, during the many uncertainties of a worldwide health pandemic.

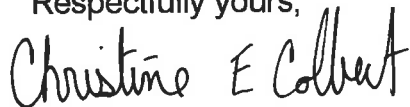
Currently, my 3 children, ages ranging from 6-15 years, are enrolled in the in-person learning curriculum option at Davenport School District for the 2020-2021 school year.

I too, would love to join the Davenport Gorilla team this upcoming season, and am highly qualified for this position. My qualifications include; previous experience working as a full-time paraeducator for 3 consecutive years at the Reardan-Edwall School District, and a plethora of experience coaching basketball at the high school, middle school, and elementary levels. While employed at Reardan-Edwall School District, the majority of my time was spent assisting elementary and high school students with special needs. I was also put in charge of maintaining order in the ISS room, and filled in as a recess playground teacher when needed. Other qualifications of mine, aside from the school setting include; helping manage and maintain a local family operated agriculture business for 16 years, as well as, a most recent venture of becoming co-owner of a successful start-up company, AgCab Solutions. These experiences, along with raising 3 children on the farm, have given me the opportunity to grow in management, flexibility, and organization, and also, be present in child growth and developmental needs at various ages.

I'm excited for the opportunity to join Davenport School District, and to begin again as a Para Professional. I love kids, and I love working with people and making a difference in our wonderful community. I am confident my experiences, flexibility, positive attitude, and willingness to learn alongside others, will all accompany me well for this position.

Thank you for the possible opportunity to serve at the Davenport School District. I look forward to interviewing with you at your convenience.

Respectfully yours,

A handwritten signature in black ink that reads "Christine E Colbert". The signature is written in a cursive, flowing style.

Christine Colbert