

DAVENPORT
SCHOOL DISTRICT

801 7TH · DAVENPORT WA · 99122
(509) 725-1481



MEMO

Date: October 13, 2019

To: School Board Directors

From: Jim Kowalkowski, Superintendent
Chad Prewitt, Principal
Courtney Strozyk, Principal

Subj.: **Recommendation for Hire:**
Paraprofessional Specialist Position – *Ms. Farah Slahtasky*

We are recommending that Ms. Farah Slahtasky be hired to fill the paraprofessional specialist position that was recently advertised. A copy of the job vacancy announcement which lists the specific duties of this position is attached for your reference.

We received four applications for this position and interviews along with a math assessment task were held last week. Ms. Slahtasky has served as a substitute paraprofessional for our district. She meets OSPI's requirements for paraprofessionals, having earned a very high score on the Praxis Paraprofessional Assessment in July of 2019.

Attachment: Notice of Position Vacancy

DAVENPORT SCHOOL DISTRICT NO. 207
801 7TH Street
DAVENPORT, WA 99122
NOTICE OF POSITION VACANCY (External Posting)
Classified Position
Paraprofessional Position – Specialist

Posting Date: 9/17/19

Closing Date: _____
(or Open Until Filled)

POSITION TITLE: PreK – 12th - Specialist focusing primarily on Math Intervention (7/8 hours per day)
Hours: 7:30 – 4:00 (This position includes middle school after-school studies)

THE SUCCESSFUL CANDIDATE SHALL:

- Provide assistance to academically struggling students, with a focus on students needing help in math
- Work closely with the building principals to assist with various computer based assessments and curriculum, providing follow-up assistance to students
- Assist with middle school lunch detention with an academic focus
- Assist classroom teachers at all levels.
- Possess strong communication skills (written and oral)
- Provide on-time graduation intervention and support
- Pull academic eligibility every week and assess student needs
- Could be assisting in the lunchroom with supervision and/or computer work
- Ability to be flexible and work with a multitude of age ranges and ability levels
- Ability to work with a variety of student behaviors and build positive relationships
- Provide assistance to the school nurse with care plans and medications
- Cover secretaries for lunch when needed, ability to answer phones, and take messages
- Help provide supervision at student recess times in the Elem./MS
- Run the middle school after-school studies program from 3:00 – 4:00 pm

QUALIFICATIONS:

- Demonstrate a strong math knowledge and aptitude as measured by a proficiency test
- Demonstrate a strong reading & language arts aptitude as measured by a proficiency test
- Demonstrate strong communication skills
- Meet state requirements for instructional paraprofessionals

IMMEDIATE SUPERVISOR:

- ES Principal and MS/HS Principal

APPLICATION PROCEDURE:

- Submit a letter of interest to include a list of qualifications for the position.
- All questions and applications materials should be directed to:
Stephanie Linstrum, Administrative Assistant
Davenport School District No. 207

801 7th St.
Davenport, WA 99122
(509) 725-1481

Minimum employment requirements

Beginning with the school year 2019-20, all hired paraeducators must meet the following minimum employment requirements:

- Be at least eighteen years of age and hold a high school diploma or its equivalent (for more detailed information on what is considered equivalent, please read our [FAQ \(document\)](#))

In addition, a paraeducator must meet one of the following:

1. Have received a qualifying score on the Education Testing Service (ETS) paraeducator assessment ([resources to help you prepare for the ETS ParaPro](#)) OR
2. Hold an associate degree or higher from an accredited college or university OR
3. Have earned 72 quarter credits or 48 semester credits at the 100 level or higher at an accredited college or university OR
4. Have completed an apprenticeship as a paraeducator, in a program registered with the Washington State Apprenticeship and Training Council

Resources:

- Law language ([HB 1115 \(PDF\)](#))
- Law amendment language ([SB 6388 \(PDF\)](#))