

# Business Manager Report

Davenport School District

Leslie Oliver

November 25, 2019

## **Enrollment**

Enrollment is down from October by 11.22 FTE. Special Education enrollment staying pretty steady at 76. This drop is pretty concerning. One of the biggest single month drops we have ever seen. We are still above our budgeted enrollment and our average is still pretty good, let's hope we don't see another drop like that in the coming months.

## **Award for Transparency**

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Davenport School District was awarded a Project of the Year Award at the 2019 Forecast 5 Conference in Chicago. This award highlighted Davenport's business office website that has used the Forecast 5 software to increase the understanding of the District's finances.

With the volatile financial changes we have seen in Washington State the last couple of years, our District has made it a priority to increase awareness of State and local funding and how the District is using these funds.

Analyzing data is very effective, but if we can't communicate it in a way that our community can understand, then we are not doing our job well enough. This award highlights the increase in transparency in our District.

Here is a link to our business office webpage. There are many reports available there as well as a link to the video explaining the award we received.

[Davenport SD Business Office](#)

## **Revenues**

I apologize that I only have September's financial reports completed. We have been a little behind in processing and balancing due to spending so much time helping employees with SEBB registration. I should have October completed prior to the December 9<sup>th</sup> board meeting.

The revenues for this year are coming in close to budgeted. As of September, we had not started receiving our hold harmless funding. Those revenues were funded in October apportionment and will help our dashboards show us closer to projected revenues for the year. Also, categorical funding was delayed due to reports that still needed approval. As of November apportionment, we have been funded for everything except highly capable. We have also received two grants in association with the two awards our middle school and high school have received.

## **Expenditures**

Expenditures for September are below projections but we have added staff since then, so I expect them to increase. As well, we will have expenditures for the three teams competing in State and in association with the awards. We do budget for these possible unexpected grants and they should not affect our budget capacity enough to create a need for an extension.

## Program Tracking

On the program tracking page, I included a three-year comparison for our early k/pre-k/transitional kindergarten program. There is new guidance on providing a transitional kindergarten from OSPI that will allow us to create a transitional kindergarten program similar to the Early K program we ran in 2017. Jim, Courtney and I plan to listen to a webinar on December 5<sup>th</sup> and provide additional information and possibly request approval to start this Transitional kindergarten program this spring at the December 9<sup>th</sup> board meeting. Click the link here to read more about the guidance from OSPI's Early Learning Department. [Transitional Kindergarten](#)

I am anticipating that our skills center programs will break even this year. There are many needs for our construction program and we are actively seeking grants to help offset some of these costs for the building.

Gear Up tends to cost the District a little each year partly due to denial of expenditure reimbursements from the program and reimbursement delays.

## Transportation Vehicle Levy(TVF)

We are recommending we keep the transportation vehicle levy collection for 2020 at the amount approved by voters in 2018. If we collect the full amount in 2020, I anticipate we will not need to run another transportation vehicle levy in the next four years. With the current TVF Levy, we will be able to pay for the two buses already ordered and purchase two more buses in the next fiscal year. This would bring our entire fleet onto the state depreciation schedule. From that point on, we would just need to purchase a bus a year, most years, to maintain full depreciation. Please reference the transportation vehicle depreciation report posted to the board packet.

Leslie Oliver

## Re-certification of Levy

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I have posted a resolution to re-certify our levy collections for 2020. OSPI recently communicated to Districts that we need to increase our levy certification to the maximum amount passed by voters in order to collect the maximum \$2.50/\$1,000.

If we don't approve this, then we would be restricted to only collecting the amount we budgeted for collections in 2020 which was \$712,291. We may be able to collect more if property values are higher than anticipated. Early projections for property values would allow us to collect close to \$717,000. We will know final property values sometime in December.

If we decide to roll back the transportation vehicle levy, we will need to edit the resolution to include that roll back prior to approving the resolution tonight. The deadline for this decision is the end of the month, so we will need to make this decision tonight.